



## Lexis® Visualfiles® Pick and Mix Training

### The Pick and Mix approach

**Lexis® Visualfiles® Pick and Mix**, training for Visualfiles' developers, administrators and users. The pick and mix approach ensures you get the training you need, when you need it and in small digestible sessions with a consultant from the LexisNexis Professional Services team.

There is recognition that technology can facilitate smooth business operation and efficiency. A number of firms have a fully operational Case Management system in place. ROI can increase as the skill levels of those who configure and use the system improve; therefore, it's vital that they are trained appropriately.

There are many challenges in obtaining approval for standard off-the-shelf training courses, especially where budgets and expenditure are constantly under review. This is why Lexis Visualfiles has created multiple bite-sized courses where you can pick and mix sessions to suit your requirements and ensure maximum value is achieved.

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## Delivery

Each training session lasts ninety minutes. A day's training is compiled of four ninety minute sessions which are delivered in a classroom environment by one of our trainers. Sessions can be in groups or on a one-to-one basis. Training days are entirely flexible and each session may benefit a different set of attendees, it does not have to be the same individuals who attend the full day.

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## Certification

By the end of the training, certificates will be awarded to attendees who demonstrate that they have met the learning objectives of the chosen course.

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More courses will be made available soon, for more information contact [salesinfo@lexisnexis.co.uk](mailto:salesinfo@lexisnexis.co.uk), call +44 (0) 1132 262 065 or contact your Client Advisor / Account Manager for further information. LexisNexis can also offer bespoke training. If there is specific training you wish to cover and it does not appear in the list please get in touch, we'll be happy to assist.

- **Updating database fields with scripts** – Updating database fields with scripts – Learn how to configure and invoke business logic at Visualfiles database field level.
- **Users and user templates** – Provides training in the creation of users, the role of user templates and how access rights control permissions.
- **Error resolution** – Discover how to use coding tools and techniques to help resolve errors in scripts.
- **Multiple relations and group screens** – Using the Visualfiles development toolkit to implement relationships with a multiple cardinality in the entity set, allowing several different contacts of the same involvement type to be linked to a matter.
- **Visualfiles components – entities, roles and relations** – Take a closer look at the data structure of Visualfiles and gain a better understanding of the design and development controls available.
- **Robots** – Explore how the Visualfiles Robot can automate Visualfiles scheduled tasks.
- **Visual exchange** – Learn how to create scripts triggered by rules held in the database definition.
- **Email integration** – Understand how you can implement the automatic creation and saving of email within your system.
- **Dump and load** – Discover the best way to move applications, add-ins and system data from one Visualfiles system to another.
- **Creating and working with grids** – Utilise the Visualfiles scripting language to conditionally gather multiple bespoke data items at runtime to display to the user in a single modal window.
- **Embedded grids** – Unleash the power of the embedded grid screen object to give a slicker user experience.

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## For more information

To find out more about **Lexis® Visualfiles® Pick and Mix** and to discuss your company's specific business requirements, please visit [www.lexisnexis.co.uk/enterprisesolutions](http://www.lexisnexis.co.uk/enterprisesolutions), email [salesinfo@lexisnexis.co.uk](mailto:salesinfo@lexisnexis.co.uk) or call +44 (0) 1132 262 065 to speak to a LexisNexis Enterprise Solutions consultant.

